

Honorary Title of Freeman/woman of the District of Maldon

(For further information, please see guidance notes at the end of this document)

Nomination Form.

Name of Petitioner:

Organisation:

Address:

.....

Telephone number:

E-mail address:

Relationship to the Nominee (if any):

Nominee details

Name of Nominee:

Address:

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Resident of Maldon District since:

Occupation/former if retired:

Petitioners summary of evidence to support application:

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Detail of supporting evidence for application
(See Guidance Notes)

Organisation:

Dates served between: From..... to

Position(s) held:

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Detail of the benefit of the service personally provided by the nominee:

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Person able to confirm details from that organisation.

Name:

Position:.....

Address:.....

Telephone number:

E-mail:

Detail of supporting evidence for application

Organisation:

Dates served between: From..... to

Position(s) held:

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Detail of the benefit of the service personally provided by the nominee:

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Person able to confirm details from that organisation

Name:

Position:.....

Address:.....

Telephone number:

E-mail:

Detail of supporting evidence for application

Organisation:

Dates served between: From..... to

Position(s) held:

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Detail of the benefit of the service personally provided by the nominee:

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Person able to confirm details from that organisation

Name:

Position:.....

Address:.....

Telephone number:

E-mail:

Detail of supporting evidence for application

Organisation:

Dates served between: From..... to

Position(s) held:

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Detail of the benefit of the service personally provided by the nominee.

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Person able to confirm details from that organisation

Name:

Position:.....

Address:

Telephone number:

E-mail:

To the best of your knowledge has the nominee been previously honoured for any of the below areas on service.

Yes / No (circle)

If yes, which area and by whom

Any other information you consider will strengthen the nominee's application:

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For official use only

Date received:

Date circulated to Working Party:

Successful Nominee contacted (date):.....

Accepted or declined:.....

Date for Council meeting:

Nominee confirms attendance at conferment meeting:

Freedom scroll prepared:.....

Guidance notes for Petitioner Organisation

Please read these notes before commencing a nomination.

1. Maldon District Council will, in special circumstances, where the criteria is fully met, award to an individual the title of “Honorary Freeman/woman of the District of Maldon”. These honours will not necessarily be awarded annually but only on exceptional occasions. **Nomination alone in no way implies that the Honour will be granted.**
2. A nominee will have given extensive and distinguished service to the community of the District of Maldon that goes beyond purely the occupational but will include service to organisations or groups of a largely voluntary nature. The nominee must have made an outstanding contribution to the District such that the nominee’s collective efforts can be seen to stand above the contributions made by most other people.
3. The contribution maybe of a social, cultural, educational or welfare and must involve one or more of the following factors:
 - (a) Significant contribution of the person's time in serving members of the community;
 - (b) The promotion, achievement and or delivery of community services in which a real personal role and contribution is made.
4. There is no qualifying period of service required but often this will have been given over several years, though shorter periods are not a bar for nomination. Although four sections are included in this application for evidence this does not imply that they must all be used.
5. Any person representing an organisation can make a nomination. It follows that to be a representative of the organisation that organisation must agree with the nomination. Nominations can also be made by individuals.
6. Nominations must be made in writing to theon the approved form.
7. The submission should detail the services provided by the individual to the community and can include other useful background information to support the nomination.

8. Maldon District Council retain absolute discretion in respect to granting this civic honour and there is no right of appeal.
9. Nominations that are unsuccessful maybe updated and re-submitted after the expiry of two years.